

Position:	Director of Community Impact
Reports to:	President and CPO
Schedule:	Part-time. Position is flexible for hours Schedule: Monday-Friday, occasional weekends and evenings as necessary
Location:	Office is in Grand Island; seeking employee from Hall, Howard, Hamilton or Merrick County
Position Summary:	The Director of Community Impact manages the organization's outcome-based community impact work, including development, implementation, and evaluation of a community impact agenda in the focus areas of education, health and financial stability. This position is responsible for the community investment process (volunteer coordination, resource allocation, program review and outcomes); support and leadership with United Way Community Partner agencies, community initiatives and coalition involvement. This position will work closely with the Director of Community Connections to represent the United Way and build sustaining relationships with leaders in the communities we serve.

Principal Duties and Responsibilities:

Strategic Leadership

- Provide strategic guidance to Community Investment and Community Impact programs.
- Provide lead support for best practices and ensure strategic alignment of funded projects with organizational vision and objectives.
- Bolster the ongoing refinement and implementation of impact-based grant-making strategies.
- Think strategically about the unique role, approaches and contributions of the Heartland United Way.

Community Engagement and Coalition Work:

- Support the ongoing development of projects that prioritize impact-driven objectives and that are achievable by partner and grantee organizations
- Work collaboratively to Identify community issues and solutions in the focus areas of Education, Financial Stability and Health
- Actively cultivate relationships and develop strategic partnerships with community, public sector, foundation and business leaders to maximize United Way's leadership positioning in community impact efforts.

Coordinate UW Community Partner Meetings

- Relationship development between UW and Partner Agencies
- Prepare agenda for UW Partner meetings
- Prepare materials and communication pieces for meetings.
- Provide follow-up work and communication for identified objectives between meetings

Resource Development & Community Impact Grants

- Coordinate community impact grant application process
- Work with volunteer review teams and coordinate community investment process
- Pursue additional grants, resources and partnerships for community impact work

Evaluation & Reporting

- Maintain reporting process to ensure timely program accountability with community partner agencies
- Review Progress Reports (reporting procedures, data tracking)
- Collect, compile and report data for the community impact projects.
- Identify and evaluate program and community level data to track

Other

- Maintain general (daily) office procedures including: answering the telephone, maintaining organized office environment, preparing correspondence, assisting with mailings and maintaining files, assisting with events and fundraisers of the HUW

SKILLS, KNOWLEDGE AND EXPERIENCE

- Ability to initiate action and work independently or as part of a team.
- Ability to analyze problems, develop and implement solutions.
- Advanced leadership and communication abilities including skills in writing, editing, verbal, facilitation and presentation skills
- Demonstrated ability to work with diverse interests and communities; energetic and engaging personality, enjoy working with people in different settings
- Ability to thrive and lead in a dynamic organization that operates in a highly complex and changing community environment.
- Experience with program management and program operations/administration
- Experience in grant management processes and systems
- Knowledge of collective impact strategies and best practices
- Team oriented innovative thinker, with a track record for translating strategic thinking into action plans and results
- Excellent judgment and creative problem-solving skills
- A passion for UW's mission and vision
- Knowledge of nonprofit agency operations and management.
- Ability to adjust to changes and to work effectively under stress.

HOW TO APPLY: Please send a cover letter and resume to karen@heartlandunitedway.org.
Heartland United Way is an Equal Opportunity Employer